

# **Member Development Programme**

**May 2017 – March 2018**

**Member development activities are shown in Blue**

**(Formal Committee meetings are shown in red)**



## MAY 2017

Monday	Tuesday	Wednesday	Thursday	Friday
			4	5
<b>8</b> 10:00-16:00 <b>Members Drop in Induction</b> (Democratic Services) Committee Room 2/3	<b>9</b> 10:00-16:00 <b>Members Drop in Induction</b> (Democratic Services) Committee Room 2/3	<b>10</b> 14:00 – 17:00 <b>Role of Committees and Scrutiny (1)</b> (Democratic Services) Council Chamber	<b>11</b> 10:00 – 13:00 <b>Overview of the Authority – Structures and Services (1)</b> (Chief Executive) Council Chamber	<b>12</b>
<b>15</b> 10:00 – 13:00 <b>Role of Committees and Scrutiny (2)</b> (Democratic Services) Council Chamber  14:00 – 17:00 <b>Introduction to Local Government &amp; Code of Conduct</b> (Monitoring Officer) Council Chamber	<b>16</b> 14:00 – 17:00 <b>Overview of the Authority – Structures and Services (2)</b> (Chief Executive) Council Chamber	<b>17</b> <div style="text-align: center;"> <b>14:00</b>  <b>Annual Meeting of Council</b>    <b>Council Chamber</b> </div>	<b>18</b> 10:00 – 13:00 <b>Introduction to Local Government &amp; Code of Conduct</b> (Monitoring Officer) Council Chamber	<b>19</b> 13:30 – 15:00 <b>Licensing Committee Training</b> (Licensing & Legal Officers) Committee Room 2/3
<b>22</b> 09:00–17:00 <b>Development Control Committee Training</b> (Development Control Officers) Innovation Centre	<b>23</b> <div style="text-align: center;"> <b>10:00</b>  <b>Licensing Committee</b>    <b>Committee Room 2/3</b> </div>	<b>24</b>	<b>25</b> <div style="text-align: center;"> <b>14:00</b>  <b>Development Control Committee</b>    <b>Council Chamber</b> </div>	<b>26</b>
<b>29</b> <div style="text-align: center;"> <b>Spring Bank Holiday</b> </div>	<b>30</b> <div style="text-align: center;"> <b>14:30</b>  <b>Cabinet</b>    <b>Committee Room 1/2/3</b> </div>	<b>31</b> 11:00 – 13:00 Waste Workshop Council Chamber  <div style="text-align: center;"> <b>15:00</b>  <b>Council</b>  <b>Council Chamber</b> </div>		

## JUNE 2017

Monday	Tuesday	Wednesday	Thursday	Friday
			1	2 <b>10:00</b> <b>Licensing Sub-Committee (A)</b> <b>Committee Room 2/3</b>
5	6	7	8 14:00 – 17:00 <b>Appeals Panel Training</b> (HR & Legal Officers) Council Chamber	9
12 10:00-12:00 <b>Licensing Committee Training</b> Council Chamber  14:00-16:00 <b>Corporate Parenting Training</b> (Social Services officers) Council Chamber	13	14 09:00- 13:00 <b>Development Control</b> <b>Committee Training</b> <b>Council Chamber</b> 14:00-16:00 <b>Rights of Way Sub-Committee</b> <b>Training</b> (ROW & Legal Officers) Committee Room 2/3	15	16
19 10:00-12:00 <b>Corporate Parenting Training</b> (Social Services officers) Council Chamber	20 <b>10:00</b> <b>Licensing Committee</b> <b>Committee Room 2/3</b>	21	22 <b>14:00</b> <b>Standards Committee</b> <b>Committee Room 2/3</b>	23
26 14:00-15:30 <b>Treasury Management</b> <b>Training</b> (Audit & Finance Officers) Council Chamber 15:30-17:00 <b>Audit Committee Training</b> (Audit & Finance Officers) Council Chamber	27 <b>14:30</b> <b>Cabinet</b> <b>Committee Room 1/2/3</b>	28 14:00 – 15:00 <b>Policing in the County</b> <b>Borough</b> (Council Chamber) <b>15:00</b> <b>Council</b> <b>Council Chamber</b>	29 <b>14:00</b> <b>Audit Committee</b> <b>Committee Room 2/3</b>	30 <b>10:00</b> <b>Licensing Sub-Committee (B)</b> <b>Committee Room 2/3</b> <b>14:00</b> <b>Coychurch Crematorium Joint</b> <b>Committee</b> <b>Council Chamber</b>

## JULY 2017

Monday	Tuesday	Wednesday	Thursday	Friday
3	<p>4</p> <p>14:00 – 15:30 <b>Education and Family Support Service Briefing</b> Council Chamber</p> <p style="text-align: center;">15:30 <b>Scrutiny Subject Committee 1</b> Council Chamber</p>	5	<p>6</p> <p>12:45-13:30 <b>Active Travel Plans (DC Committee)</b> Council Chamber</p> <p style="text-align: center;">14:00 <b>Development Control Committee</b>  Council Chamber</p>	7
<p>10</p> <p style="text-align: center;">16:00 <b>Town &amp; Community Council Forum</b> Council Chamber</p>	11	<p>12</p> <p>14:00 – 16:00 <b>Corporate Service Briefing</b> Council Chamber</p>	<p>13</p> <p style="text-align: center;">10:00 <b>Cabinet Committee – Equalities</b> Committee Room 2/3</p> <p style="text-align: center;">14:00 <b>Democratic Services Committee</b> Committee Room 2/3</p>	14
<p>17</p> <p>14:00 – 15:30 <b>Communities Service Briefing</b> Council Chamber</p>	<p>18</p> <p style="text-align: center;">10:00 <b>Licensing Committee</b>  Committee Room 2/3</p>	19	<p>20</p> <p>14:00 – 15:30 <b>Social Services &amp; Wellbeing Service Briefing</b> Council Chamber</p> <p style="text-align: center;">15:30 <b>Scrutiny Subject Committee 2</b> Council Chamber</p>	21
<p>24</p> <p>10:00-12:00 <b>Scrutiny Chairs Training</b> Committee Room 1</p> <p>14:00-16:00 <b>Committee Chairs Training</b> Committee Room 2/3</p>	<p>25</p> <p>11:00-12:00 <b>Rota Visiting Training</b> Council Chamber</p> <p style="text-align: center;">14:30 <b>Cabinet Committee Room 1/2/3</b></p>	<p>26</p> <p><b>PCB: Meeting Procedures</b>  15:00 <b>Council</b></p>	<p>27</p> <p style="text-align: center;">15:30 <b>Scrutiny Subject Committee 3</b> Council Chamber</p>	<p>28</p> <p style="text-align: center;">10:00 <b>Licensing Sub-Committee (A)</b>  Committee Room 2/3</p>
<p>31</p> <p>12:30-13:30 <b>Rota Visiting Training</b> Council Chamber</p> <p>14:00 <b>Corporate Overview &amp; Scrutiny Committee</b> Committee Room 2/3</p>				



## SEPTEMBER 2017

Monday	Tuesday	Wednesday	Thursday	Friday
				1
4	5  <b>14:30</b>  <b>Cabinet</b>  <b>Committee Room 1/2/3</b>	6 <b>PCB: Effective use of Electronic meeting Documents</b>  <b>15:00</b> <b>Council</b>	7	8
11 <b>14:00 – 16:00</b> <b>Scrutiny Questioning Skills</b> <b>Committee Rooms 1/2/3</b>	12  <b>14:00</b> <b>Subject Overview &amp; Scrutiny Committee 2</b>	13  <b>14:00</b> <b>Subject Overview &amp; Scrutiny</b> <b>Committee 3</b>	14  <b>14:00</b> <b>Subject Overview &amp; Scrutiny</b> <b>Committee 1</b>	15  <b>14:00</b> <b>Coychurch Crematorium</b> <b>Joint Committee</b>
18	19 <b>14:00-16:00</b> <b>Safeguarding</b> <b>Committee Rooms 2/3</b>	20  <b>14:00</b>  <b>Standards Committee</b>  <b>Committee Room 2/3</b>	21 <b>14:00 – 16:00</b> <b>Scrutiny Questioning Skills</b> <b>Committee Rooms 2/3</b>	22 <b>09:30-17:00</b> <b>Visit By Independent</b> <b>Remuneration Panel for</b> <b>Wales</b> <b>Committee Rooms 1/2/3</b>  <b>10:00</b> <b>Licensing Sub-Committee</b> <b>(A)</b> <b>Council Chamber</b>
25 <b>15:00-17:00</b> <b>Safeguarding 2</b> <b>Committee Rooms 2/3</b>	26  <b>10:00</b>  <b>Licensing Committee</b>	27	28  <b>10:00</b> <b>Development Control</b> <b>Committee</b>  <b>14:00</b> <b>Audit Committee</b>	29

## OCTOBER 2017

Monday	Tuesday	Wednesday	Thursday	Friday
2	3  <b>14:30 Cabinet</b>	4 <b>PCB: Awen Trust</b> <b>15:00 Council</b>	5  <b>14:00 Corporate Overview &amp;Scrutiny Committee Committee Room 2/3</b>	6
9 <b>15:00 – 18:00 Community Action Fund 1</b>	10  <b>14:00 Subject Overview &amp; Scrutiny Committee 2</b>	11	12 <b>09:00 – 11:00 Community Action Fund 2</b>	13
16  <b>16:00 Town &amp; Community Council Forum</b>	17	18 <b>14:00-16:00 Licensing Committee Training</b>  <b>14:00 Corporate Parenting Cabinet Committee</b>	19  <b>10:00 Licensing Sub-Committee (B)</b>	20
23	24  <b>10:00 Licensing Committee</b>	25	26 <b>09:00 – 12:00 Members Budget Consultations workshop</b>  <b>09:00-11:00 Appeals Panel Training (Highways)</b>  <b>14:00 – 16:00 Dementia Awareness Training Committee rooms 1/2/3</b>	27
30  <b>09:00 BREP</b>	31  <b>14:30 Cabinet</b>			



## NOVEMBER 2017

Monday	Tuesday	Wednesday	Thursday	Friday
		1 PCB: Community Action Fund 3 PCB: MTFS 15:00 Council	2 16:00 Democratic Services Committee	3
6 09:30 Subject Overview & Scrutiny Committee 1	7	8	9 10:00 Development Control Committee Council Chamber 12:45-13:45 DC Committee Training 15:00-17:00 Members Budget Consultations workshop	10 09:30-15:15 WLGA Regional Training Swansea
13	14	15 09:30 Corporate Overview & Scrutiny Committee	16 09:00 BREP 10:00 Licensing Sub-Committee (A) 14:00 Audit Committee	17 Committee Rooms 2/3
20	21 10:00 Licensing Committee	22	23 10:00 Cabinet Committee – Equalities	24
27	28 14:30 Cabinet	29 14:00 PCB: HALO 15:00 Council	30 14:00 Standards Committee	

## DECEMBER 2017

Monday	Tuesday	Wednesday	Thursday	Friday
				1
4  <b>09:30</b> <b>Subject Overview &amp; Scrutiny Committee 1</b>	5 <b>09:30</b> <b>WAO Interview Returning Members</b>	6  <b>09:30</b> <b>Subject Overview &amp; Scrutiny Committee 3</b>	7  <b>09:30</b> <b>Subject Overview &amp; Scrutiny Committee 2</b>	8
11 <b>09:30</b> <b>WAO Interview Newly Elected Members</b>	12	13  <b>09:30</b> <b>Subject Overview &amp; Scrutiny Committee 2</b>  <b>10:00</b> <b>Licensing Sub-Committee (B)</b>	14  <b>09:30</b> <b>Corporate Overview &amp; Scrutiny Committee</b>	15
18	19  <b>10:00</b> <b>Licensing Committee</b>  <b>14:30</b> <b>Cabinet</b>	20  <b>09:00</b> <b>BREP</b> <b>15:00</b> <b>Council</b>	21  <b>10:00</b> <b>Development Control Committee</b>  <b>12:45-13:45</b> <b>DC Committee Training</b>	22
25	26	27	28	29

## January 2018

Monday	Tuesday	Wednesday	Thursday	Friday
1	2	3	4	5
8 <b>09:30</b> <b>Subject Overview &amp; Scrutiny Committee 2</b>	9 <b>16:00</b> <b>Boundary Commission Briefing</b>	10 <b>09:30</b> <b>Subject Overview &amp; Scrutiny Committee 1</b>	11	12
15 <b>09:00</b> <b>BREP</b>	16	17 <b>09:30</b> <b>Subject Overview &amp; Scrutiny Committee 3</b>	18 <b>10:00</b> <b>Licensing Sub-Committee (A)</b>  <b>14:00</b> <b>Audit Committee</b>	19
22	23	24 <b>14:00</b> <b>Cabinet Committee Corporate Parenting</b>	25 <b>09:30</b> <b>Corporate Overview &amp; Scrutiny Committee</b>	26
29 <b>16:00</b> <b>Town and Community Council Forum</b>	30 <b>14:30</b> <b>Cabinet</b>	31 <b>14:00</b> <b>PCB: (Provisional – LDP)</b>  <b>15:00</b> <b>Council</b>	<b>10:00</b> <b>Development Control Committee</b>	

## February 2018

Monday	Tuesday	Wednesday	Thursday	Friday
			1 <p style="text-align: center;"><b>10:00</b> <b>Development Control</b> <b>Committee</b></p> <p>12:45 – 13:45 <b>DC Committee Training</b></p>	2
5	6	7	8 <p style="text-align: center;"><b>09:30</b> <b>Subject Overview &amp; Scrutiny</b> <b>Committee 2</b></p>	9
12 <p style="text-align: center;"><b>09:30</b> <b>Subject Overview &amp; Scrutiny</b> <b>Committee 3</b></p>	13 <p style="text-align: center;"><b>10:00</b> <b>Licensing Sub-Committee (B)</b></p> <p style="text-align: center;"><b>14:30</b> <b>Cabinet</b></p>	14	15	16
19	20 <p style="text-align: center;"><b>09:30</b> <b>Licensing Committee</b></p>	21 <p style="text-align: center;"><b>09:30</b> <b>Corporate Overview &amp;</b> <b>Scrutiny Committee</b></p>	22	23
26	27 <p style="text-align: center;"><b>14:30</b> <b>Cabinet</b></p>	28 <p>14:00 <b>PCB: (Provisional - Universal</b> <b>Credit)</b></p> <p style="text-align: center;"><b>15:00</b> <b>Council</b></p>		

## March 2018

Monday	Tuesday	Wednesday	Thursday	Friday
			1	2 <b>14:00 Coychurch Crematorium Joint Committee</b>
5	6	7 <b>09:30 Subject Overview &amp; Scrutiny Committee 2</b>	8 <b>10:00am Standards Committee</b>	9
12 <b>09:30 Subject Overview &amp; Scrutiny Committee 1</b>	13	14	15 <b>10:00 Development Control Committee</b>  <b>12:45 – 13:45 DC Committee Training</b>	16
19 <b>16:00 Town and Community Council Forum</b>	20 <b>09:30 Licensing Committee 16:00 Democratic Services Committee</b>	21 <b>09:30 Subject Overview &amp; Scrutiny Committee 3</b>	22 <b>14:00 Cabinet Committee Equalities</b>	23
26	27 <b>14:30 Cabinet</b>	28 <b>14:00 PCB: TBC</b>  <b>15:00 Council</b>	29 <b>09:30 Corporate Overview &amp; Scrutiny Committee</b>	30